

# CONSENT FORM FOR USE OF STUDENT'S IMAGE AND/OR WORK



CATHOLIC EDUCATION  
DIOCESE OF WOLLONGONG

Catholic Education Diocese of Wollongong (CEDoW), in association with Catholic Schools NSW (CSNSW), seeks your consent on behalf of the School attended by your son/daughter, NSW Catholic School Authorities and partner media organisations to take and use photographs, video and other media of your child/ren and their school activities.

CEDoW and your School also seek your consent to use material created by your child/ren (known in copyright law as 'Works') for the purpose of promoting the School, CEDoW, NSW Catholic school education or CSNSW.

**Please complete the information below and return to the school office.**

I, \_\_\_\_\_  
(PARENT/CARER NAME – PLEASE PRINT)

Address: \_\_\_\_\_

School Name and Suburb: \_\_\_\_\_

Child/ren's Full Name/s: \_\_\_\_\_ Year / Class: \_\_\_\_\_

- consent to photographs, audio or video images and recordings and other media of my child/ren and their 'Works' as defined in the *Copyright Act 1968* being used in hard copy, digital form or online for any of the following purposes:
  - the promotion and communication of school, Catholic Education Office and/or CSNSW activities and programs (e.g. your School, other NSW Catholic schools, Catholic Education Offices or CSNSW);
  - training materials; and
  - the following additional use(s): \_\_\_\_\_ ('the use').This includes, but is not limited to, publication on or in school newsletters, social media channels, websites, yearbooks and signage; class/group photos taken on in-class learning reflection platforms; and class/group photos taken as part of school photos.
- acknowledge that the use of my child/ren's Work(s) is an authorised use of the Work(s) under the *Copyright Act 1968*;
- understand and agree that any photographs, video footage or other media of my child/ren may be publicly displayed or disclosed to third parties (e.g. in or on a school, Catholic Education Office or CSNSW website or publication);
- consent to printed or digital copies of my child/ren's images and their Works to be used by other schools or educational institutions that are parties to the National Educational Access Licence for Schools Agreement (NEALS);
- consent to the use of the Work(s) by schools, Catholic Education Offices, CSNSW and other parties to NEALS for free, that is without any remuneration; and
- understand that while reasonable efforts will be made to protect the identity of my child/ren (other than where their identity is relevant to the use of their image/work (e.g. in reporting academic achievements and other school news), the School, and its associated Catholic agencies cannot guarantee that my child will not be able to be identified from the image or work. If for any reason, you have specific concerns about the protection of the identity of your child, please contact the School principal directly.

**Please tick one of the below boxes and return this form to the school office:**

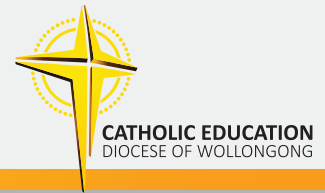
YES, I provide my consent to the above.

NO, I do not provide my consent to the above.

Signed by: \_\_\_\_\_ Date: \_\_\_\_\_  
(PARENT/CARER SIGNATURE)

Acknowledged and signed by student: \_\_\_\_\_ Date: \_\_\_\_\_  
(FOR SECONDARY SCHOOL STUDENTS)

# CONSENT FORM FOR USE OF STUDENT'S IMAGE AND/OR WORK



## SUPPLEMENTARY INFORMATION

### Student Copyright Material

A student's copyright material includes works created by them, or those to which they have contributed. It is not limited to work they create in the course of their studies while they are enrolled at the School. A student's copyright material may include written work, artwork, digital content, audio visual work as well as music and performances. CSNSW and your School understand that a student generally owns the intellectual property rights in the material they create and that this Consent Form is not meant to transfer that ownership. It gives a licence to use the material.

### National Educational Access Licence for Schools Agreement (NEALS)

CSNSW together with your School, and where relevant any associated Catholic Education Office and its schools, are parties to an agreement between almost all educational institutions in Australia that allows each party to use another party's copyright material for free. Your School must obtain consent to allow other parties to use student copyright material under NEALS.

### Personal Information

Personal Information is information which is about a person whose identity can be reasonably known. This can include a photograph, video or digital image of a student. Schools should protect the privacy of students in the collection, storage and display of their images.

The purposes for collecting student images/works by CSNSW, Catholic schools and NSW Catholic Education Offices include:

- Recording of student participation in class and school events, including inter-school events.
- Celebrating student effort and achievement, and
- Promoting Catholic schools and Catholic Education Offices, including CSNSW, and their activities.

### Consent

The use of digital media means that once personal information is collected and put online, the School cannot control how it is used. The School must be mindful of this when collecting and using information and take reasonable care to ensure that the information is of a nature that it may not be exploited. The consent form is one way in which the School ensures that parents are fully informed about how the information may be used, and the consequences of their consent.

### Amendments to Consent

Specific amendments to parent/carer consent on this form will only be considered by the School in exceptional circumstances. If you have an important amendment to your consent or non-consent that you wish to discuss with the School principal, please contact the School office.

